

### Voting Board Members Present

Christina Campbell

Eric Trevor-Roberts

Dawn Guenot

Anthony Frisina

TIME	TOPIC	DISCUSSION / ACTION	STATUS
	Call to Order		
	Statement		
	Prayer and Mission Moment		
7:30 PM	Meeting Minutes Approval	Meeting minutes were approved.	Will be uploaded to the website by Anthony
7:31 PM	Old Business	<u>Chris</u> <ul style="list-style-type: none"> <li>All horses have been vaccinated with the exception of Ellie, who was sick.</li> </ul>	We will revisit discussion of annual vs. semi-annual vaccinations in the spring.
7:32 PM	Board Member By-laws	<u>Anthony</u> <ul style="list-style-type: none"> <li>Board members are reminded to read the by-laws found on the website.</li> </ul> <u>John</u> <ul style="list-style-type: none"> <li>It was suggested and agreed upon that they are outdated.</li> </ul>	John will review and make suggestions for amendments in an email exchange with Gwen and Chris over the next 30 days.
7:39 PM	Land Lease	<u>Chris</u> <ul style="list-style-type: none"> <li>Our Land Lease is due to end in 2027. Eric will work on strategies for renewal negotiations.</li> <li>HfH rent does not cover the \$3980.66 taxes on property. We will need to show owners financial benefit, tax exemptions, etc.</li> <li>Chris called a vote to instate Eric as chairman of the committee.</li> </ul>	<p>Copy of lease was provided to John. Questions and comments should be forwarded to Chris and Anthony.</p> <p>Eric was unanimously voted into the chairman position.</p>
7:52 PM	Organization By-Laws	<u>John</u>	

		<ul style="list-style-type: none"> <li>HfH can make a profit, as long as we can prove that we are fulfilling our charitable mission as a non-profit (TR, women's shelter, seniors).</li> <li>Generating profit cannot trump our mission.</li> </ul>	
8:06 PM	Fall Festival Report/Insurance	<p><u>Emma</u></p> <ul style="list-style-type: none"> <li>There is a Hay Day chat with specific roles.</li> <li>We need volunteer forms signed for anyone else who wants to participate.</li> <li>Has been framed as "pony ride lesson" for insurance purposes.</li> <li>Our insurance policy excludes hay rides and trail rides.</li> </ul> <p><u>Eric</u></p> <ul style="list-style-type: none"> <li>Cost \$550 for 4 horses</li> <li>\$200 for hayride</li> <li>We need to sell 150 tickets to break even, which we surpassed in 2024.</li> </ul> <p><u>Gwen</u></p> <ul style="list-style-type: none"> <li>We can host ONE event per year without paying extra insurance.</li> </ul> <p><u>Chris</u></p> <ul style="list-style-type: none"> <li>Fall Festival = First event of the policy year.</li> </ul> <p><u>John</u></p> <ul style="list-style-type: none"> <li>Where can we make up this extra money? We should be covering expenses in other ways such as through leases so that fundraising money goes back into developing programs. We can communicate that our reasoning for added costs is to continue our mission.</li> </ul> <p><u>Emma</u></p> <ul style="list-style-type: none"> <li>Hosting a gala was suggested.</li> </ul>	John and Eric will get in touch to discuss insurance.
8:10 PM	TR Scholarships	<p><u>Emma</u></p> <ul style="list-style-type: none"> <li>Committee was finalized and applications are being reviewed with Chris beginning 11/1.</li> </ul>	Scholarships will be sent out by the 1st week of December.

		<ul style="list-style-type: none"> <li>Received grant from Capital City Clauses. Check has been received.</li> <li>Current qualifications are as follows:               <ol style="list-style-type: none"> <li>Be between the ages of 4-18.</li> <li>Must pass evaluation ride with TR instructor. \$50 cost is not covered which is stated in application.</li> </ol> </li> </ul>	
8:22 PM	Board Nominations and Election	<p><u>Chris</u></p> <ul style="list-style-type: none"> <li>We've only received two nominations.</li> <li>Nomination forms can be found on the website and must be submitted via email.</li> </ul> <p><u>Anthony</u></p> <ul style="list-style-type: none"> <li>We will hold a special election session virtually.</li> <li>Every position will be up for reelection.</li> </ul>	Motioned approved to take further discussion offline.
8:27 PM	Barn Status	<p><u>Julie</u></p> <ul style="list-style-type: none"> <li>Coggins vaccine 1x per year is mandatory for traveling horses.</li> <li>Whitney's chart for horse use in tack room is valuable resource.</li> </ul> <p><u>Elizabeth</u></p> <ul style="list-style-type: none"> <li>Lessons are filling out.</li> <li>Stella is still being integrated.</li> <li>Henry will arrive as full-care lease.</li> <li>We need to spread out horse usage in order to maintain their health and well-being. TR use should take priority over other lessons.</li> </ul> <p><u>Gwen</u></p> <ul style="list-style-type: none"> <li>TR, trail rides, painting horses, grooming, and feeding groups are low impact.</li> <li>Industry standards state that horses can be ridden more than once per day.</li> </ul> <p><u>Eric</u></p> <ul style="list-style-type: none"> <li>Small arena needs more sand for filling holes.</li> <li>Currently working with Duke Energy to get better lighting for safety.</li> </ul>	<p>Julie and Whitney will discuss vaccine now that more horses are traveling.</p> <p>Create specific guidelines for horse usage.</p>

8:40 PM	Treasury Report	<p><u>Chris</u></p> <ul style="list-style-type: none"> <li>• \$30,474 current assets</li> <li>• \$17,425 fixed assets</li> <li>• \$17,800 other assets</li> <li>• \$65,699.31 grand total assets (liabilities and equity)</li> <li>• No credit cards</li> <li>• Payroll liability error. Chris and Gwen are aware.</li> <li>• Savings from camp is still untouched.</li> <li>• A monthly expense for October is the barrier.</li> <li>• We will have the cost of hay in late November.</li> </ul>	Chris will send monthly operating costs for the organization via email.
8:44 PM	Marketing and Social Media Report	<p><u>Emma</u></p> <ul style="list-style-type: none"> <li>• We've had more traction recently on socials.</li> <li>• Implementing user-generated content.</li> <li>• Updated campaign for scholarship through revising communication plan and streamlined process on website.</li> <li>• Butchers Market collaboration for Hay Day</li> </ul>	
8:47 PM	IT Report	<p><u>Anthony</u></p> <ul style="list-style-type: none"> <li>• Received \$60 donation on website.</li> <li>• He is still working on Microsoft licensing. There may be cost requirements.</li> <li>• Whitney's new company laptop is ready.</li> <li>• We are expanding company owned equipment and securing all devices.</li> </ul>	Security will be applied to barn computer.
9:07 PM	Meeting end		